

3rd IAHR Europe Congress

Water – Engineering and Research

Faculty of Engineering of the University of Porto, Portugal

14th – 16th April 2014

DEAR PROSPECTIVE EXHIBITOR,

The Faculty of Engineering of the University of Porto (FEUP) is hosting the **3rd IAHR Europe Congress** from April 14th through 16th 2014 on the theme “Water - Engineering and Research”. During the event, a technical and commercial exhibition will be held near the Congress Hall (see **EXHIBITION PLAN**) to encourage conference participants to easily intermix with the technical exhibitors.

We strongly believe that this exhibition may provide an excellent opportunity for either public or private companies engaged in providing goods and services in fields related to the hydro-environmental sciences and their practical application, to interact with the international scientific community and stakeholders. Exhibitor’s activities may range from river and maritime hydraulics to water resources engineering, hydro-environment and eco-hydraulics, coastal engineering, hydro-informatics and hydraulic machinery. It is also expected that the exhibition will be of great interest for laboratories and universities, consulting and research organizations, and equipment suppliers.

Moreover, two special sessions are planned for the exhibitors during the congress, one focussed on software and equipment and the other one on hydraulic works. Exhibitors will have time allocated to present themselves, their products and relevant works. The amount of time available depends on the number of exhibitors.

The exhibition area will be open during the days of the congress and assisted by technical staff. The Local Organizing Committee (LOC) will not assume any responsibility for damage or injury to persons and property during the transport to and from FEUP, during the congress or during other period of time spent in Porto.

If your organization provides goods or services in fields related to the hydro-environmental sciences and their practical application you don't want to miss this opportunity!

EXHIBITION PACKAGE

Individual exhibition package include the following:

- ✦ One full delegate registration, which the access to all congress sessions and social events;
- ✦ Participation on the Technical sessions planned for the exhibitors/sponsors;
- ✦ A 3x2m² carpeted exhibit space, provided with one table with two chairs, one booth identification lettering (name of the company/institution), one power outlet (220 volt), and wireless internet access;
- ✦ Company/institution logo on the conference website with link to their website;

- ◆ Company/Institution recognition in printed congress material (subject to print deadlines), namely final program (if full payment is received by November 30th, 2013), and 25-word product description of your organization or products.
- ◆ Conference attendee's list, provided signed list agreement and full payment is received (to protect the privacy of conference registrants, the list will contain name, affiliation, and country); and
- ◆ All exhibitors are required to be registered and will receive a badge displaying the exhibiting company name.

Two or more adjacent booths may be assembled upon request, to provide larger exposition areas. Additional equipment (e.g. tables, chairs, electrical outlets) may be available under prior request. Exhibitors are required to make their own arrangement for the display. Access to the exhibition area will be granted one day prior to the congress opening.

ORDERING AND PAYMENT

Booths will be assigned on a **first-come, first-served basis**. The companies and institutions interested in the exhibition must first send an e-mail to the **Local Organizing Committee (LOC)** stating the number of the desired booth location (see **EXHIBITION PLAN**).

The **LOC** will either confirm that the desired booth is available or will send the numbers of the booths left. After the confirmation e-mail, the **APPLICATION FORM** accompanied by advance payment should be mailed to the **LOC** to ensure reservation of the desired location. Otherwise, booths will not be considered as reserved or taken. Upon receipt of the application form with payment, a receipt and confirmation letter will be sent to the exhibitor. Please be advised that the number of booths is limited.

For additional information please contact the **Local Organizing Committee**.

We sincerely hope your organization would like to be associated with the event and participate in the **3rd IAHR Europe Congress**, and look forward to hearing from you.

PRICES PER BOOTH

- ◆ Before January 31st, 2014 – **€ 1500.00**
- ◆ After January 31st, 2014 – **€ 2000.00**

CANCELLATION POLICY

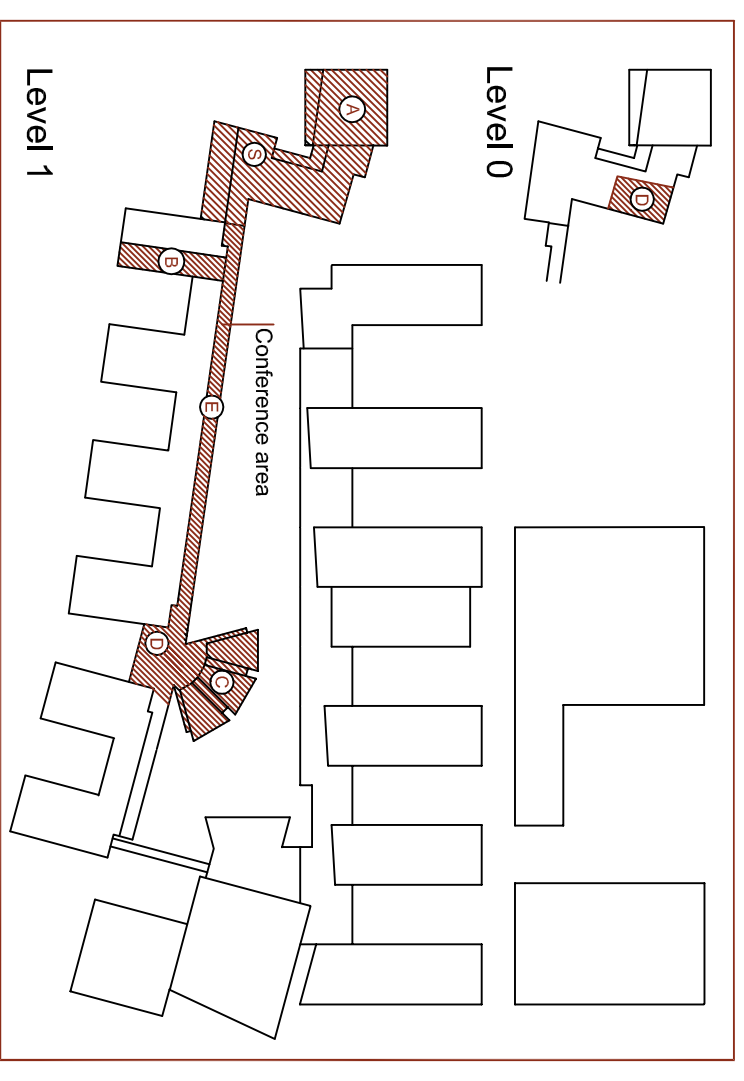
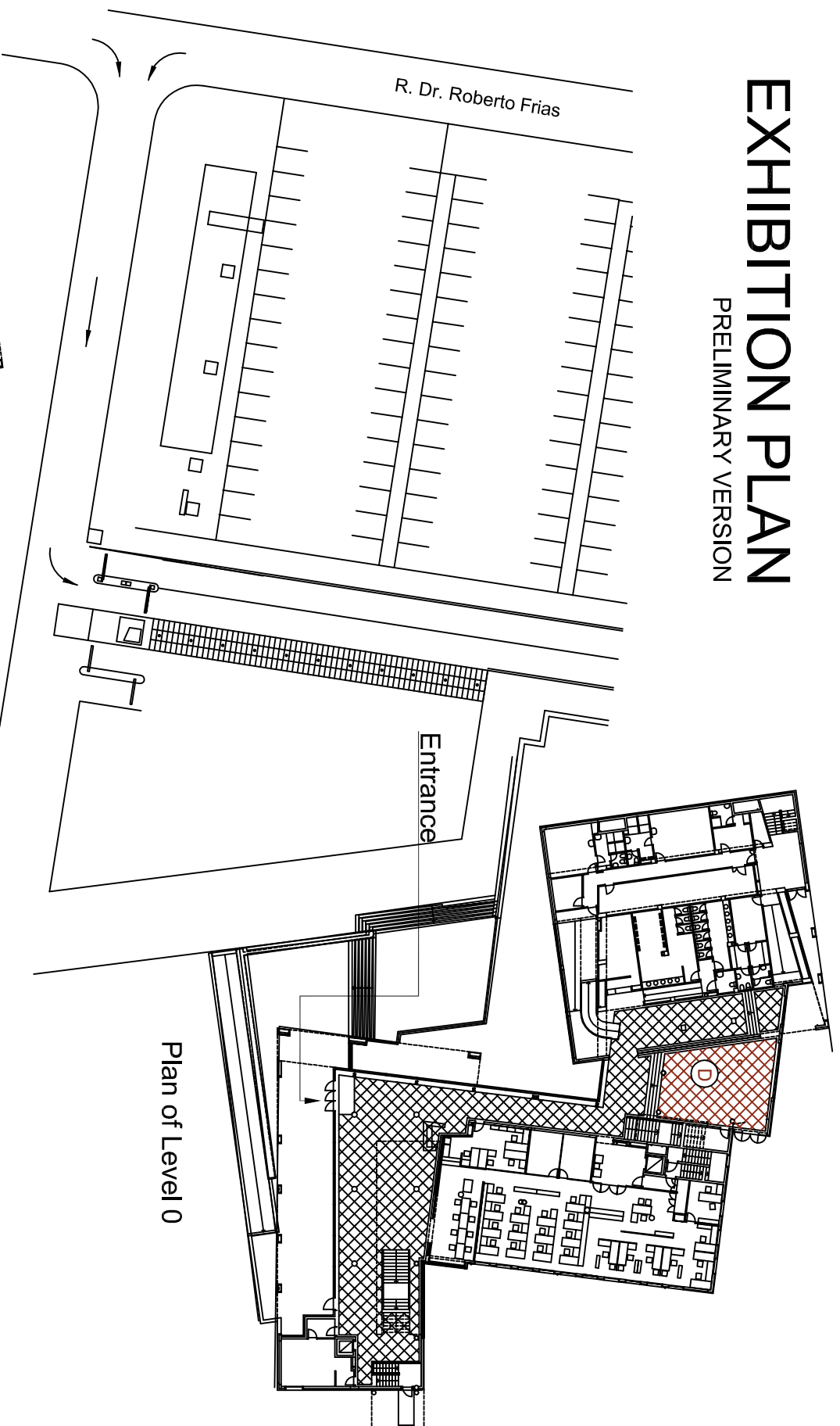
Cancellation must be made in writing to the Local Organizing Committee (LOC) and accompanied by a justification.

The LOC shall retain:

- ◆ 50% of the agreed package amount if the cancellation is made up to one month before the Congress, that is up to the 14th of March .
- ◆ 100% of the agreed package amount if the cancellation is made less than one month before the congress.

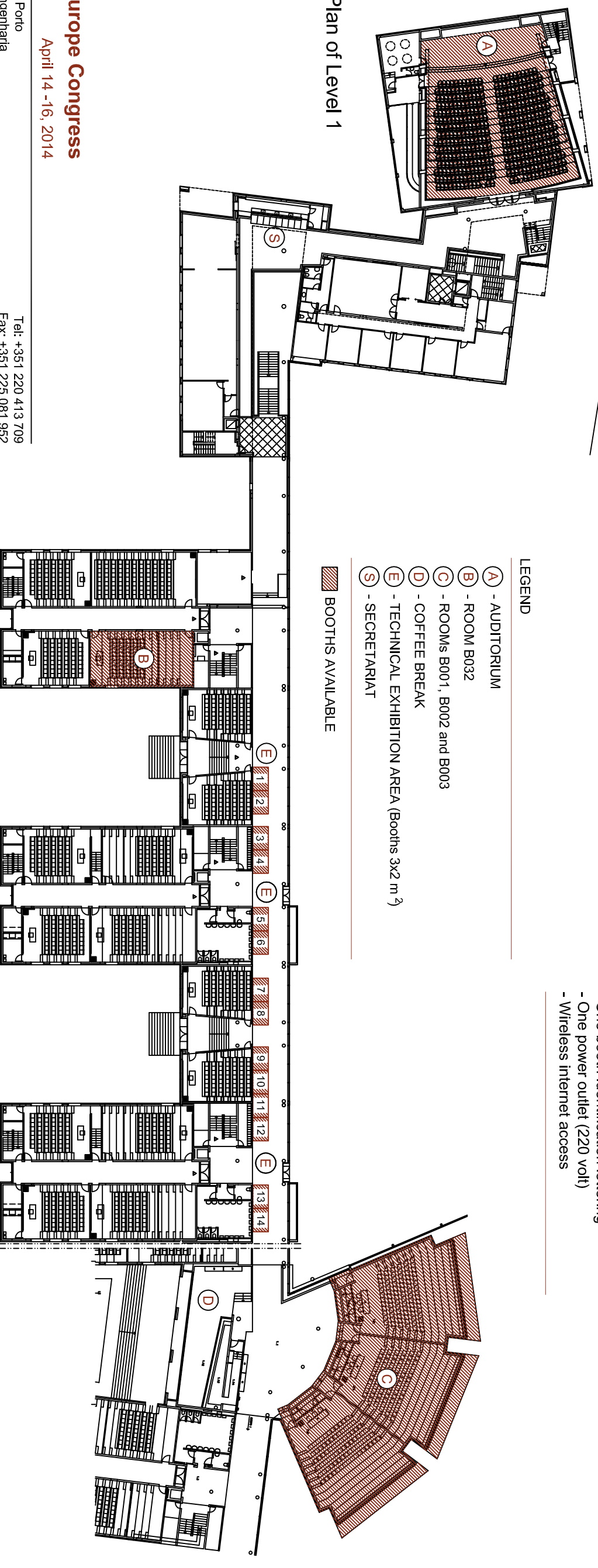
EXHIBITION PLAN

PRELIMINARY VERSION



- BOOTHS CHARACTERISTICS**
- One 3x2 m² carpeted exhibit space
 - One table with two chairs
 - One booth identification lettering
 - One power outlet (220 volt)
 - Wireless internet access

Plan of Level 1



- LEGEND**
- (A) - AUDITORIUM
 - (B) - ROOM B032
 - (C) - ROOMS B001, B002 and B003
 - (D) - COFFEE BREAK
 - (E) - TECHNICAL EXHIBITION AREA (Booths 3x2 m²)
 - (S) - SECRETARIAT
- BOOTHS AVAILABLE

3rd IAHR Europe Congress
 April 14 -16, 2014

Universidade do Porto
 Faculdade de Engenharia
 Departamento de Engenharia Civil
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 Fax: +351 225 081 952
 E-mail: iaht2014@fe.up.pt
 http://webpages.fe.up.pt/iahr2014

3rd IAHR Europe Congress

April 14 – 16, 2014

Exhibitor agrees to exhibit at the 3rd IAHR Europe Congress, to be held from April 14th through 16th, 2014, at the Faculty of Engineering of the University of Porto, Portugal.

Exhibitor Contact Information:

Contact Person _____

Title (Mr, Ms, Prof, Dr, Eng) _____ E-mail _____

Contact Company _____

Full Address _____

Post Code _____ Country _____

Phone _____ Fax _____

Please describe the type of Business, Product or Service _____

Information for Invoice/Receipt:

Company/Billing name _____

Full Address _____

Post Code _____ Country _____

VAT Reg. No. _____



Registration Fee (in Euros)

	Early (before 31.01.2014)	Late (after 31.01.2014)
Single Booth Price	€ 1 500,00	€ 2 000,00

The total cost depends on the number of booths (with 3 × 2 m²) allocated to the participant and the registration date. Please indicate the number of booths you would like to rent. The booths will be occupied by order of arriving.

Number of Booths	Booth Price	Total
_____ x	_____ €	_____ €

Terms of Payment:

I enclose the cheque No. _____ for the total amount of _____ € under the bank _____ made payable to IHRH.

I will pay by bank transfer the total amount of _____ € to the bank

Millennium BCP, Banco Comercial Português, S.A., Den - Porto iii Empresas, with the address: Avenida da Boavista, 1180, 4100 – 113, Porto, Portugal.

IBAN code: PT 50 0033 0000 0000 2059311 05 Swift/BIC code: BCOMPTPL

Account holder: IHRH Details of payment: IAHR2014/company name
(please enclose a copy of the original transfer document)

Please return this form to:

IAHR 2014 – TECHNICAL EXHIBITION
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